

## Administrative Memo

**Date:** May 4, 2016  
**To:** School Administrators, Area Career Center Directors, Community College Deans and Four-year Institutions Receiving CTE Funding  
**From:** Blaine Henningsen, Assistant Commissioner  
**Subject:** CCR-16-007 – Ad Hoc CTE Funding Committee Update

In December 2015, the Ad Hoc Career and Technical Education (CTE) Funding Committee (Committee) was convened. The purpose of the committee is to review, revise and make recommendations to the Department of Elementary and Secondary Education (DESE) regarding the manner in which state CTE salary funding is distributed to school districts and institutions of higher education. The goal is to have a funding plan in place for the 2017-18 school year.

The Committee is comprised of individuals representing area career centers, comprehensive high schools, CTE teachers, superintendents, high school principals and institutions of higher education along with representatives from DESE, Office of College and Career Readiness (OCCR) and the Department of Higher Education. The work of the Committee is being facilitated by staff from OCCR in cooperation with the Central Comprehensive Center, College and Career Readiness and Success Center, and Center on Innovations in Learning.

The Committee is scheduled to meet six times in both face-to-face and virtual meetings. To date, the Committee has met three times.

Meeting 1 – The purpose of this meeting was to introduce CTE and current funding strategies and allow committee members to discuss quality CTE program alignment with Top 10 by 20, MSIP and the definition of College and Career Readiness.

Meeting 2 (Virtual) – The purposes of this virtual meeting were to learn about the outcomes from the first meeting and their implications for the work of the committee; develop a basic understanding of how Missouri CTE programs are currently measured and funded; implications for how CTE programs are measured and funded; and further discussion of how quality CTE programs are defined and measured.

- [December 8 CTE Meeting Notes](#)
- [December 8 Crosswalk Results](#)

Meeting 3 – The purposes of this meeting were to further discuss processes for determining quality CTE programs; an introduction to proposed categories of CTE funding; and in-depth small group discussion on base funding.

- [Final CTE Ad Hoc committee Survey Report](#)

Meeting 4 - The purposes of the meeting held on Tuesday, May 3 were to discuss and provide feedback on potential base funding criteria and possible options for the revision of the base funding formula. Base funding scenarios were discussed and analyzed.

The remaining meetings will be spent reviewing possible funding scenarios based on criteria suggested by the Committee and making final recommendations to DESE for funding of CTE programs at all levels – secondary, postsecondary and adult.

- Meeting 5      June 2, 2016      Harry S Truman Building, Room 400  
301 W. High Street, Jefferson City, MO 65101
- Meeting 6      To Be Announced

For more information regarding the work of the Committee, please contact Dennis Harden, Coordinator of Career Education at (573) 751-3500 or [dennis.harden@dese.mo.gov](mailto:dennis.harden@dese.mo.gov).